

Meeting of tertiary Japanese teaching network
10.30 - 5.00 Friday 28 June, 2013
Vice Chancellor's Suite, Old Government House, University of Auckland
MINUTES

AGENDA

Welcome/ Apologies

1. Appointment of Chair and minute-taker for meeting.
2. Brief report on symposium December 8-9, 2012 (P. Shino)
3. Results of survey (A. Scott)
4. Decision on name of organisation, membership of executive committee, officer roles, general membership, financing of activities.
5. Establishment of website
6. Press release.
7. Possibility of future participation in the Global Network in the Society for Teaching Japanese as a Foreign Language (M. Ogino)
8. Australian Japanese Language Speech Contest (T.Semba, M.Ogino)
9. Any other business
10. Next meeting

Morning tea: 10.00 -10.30

Lunch: 12.30 Staff Canteen, Old Government House

Afternoon tea: 3.30 – 3.45

Dinner: 5.30 Monsoon Poon (Customs Street West)

Present:

Chair: Penny Shino (Massey University, Palmerston North)

Jo Barber (Hamilton Girls / President of NZAJLT)

Naomi Collins (Sasakawa Fellowship Fund for Japanese Language Education)

JR Hayashishita (University of Otago)

Yoshi Holmes (Christchurch Polytechnic Institute of Technology)

Dallas Nesbitt (Auckland University of Technology)

Tomoko Kado-Dallow (UniTec)

Reiko Kondo (University of Auckland)

Wayne Lawrence (University of Auckland)

Harumi Minagawa (University of Auckland)

Michiyo Mori (University of Auckland)

Masa Ogino (University of Canterbury)

Adele Scott (PhD student Massey University)

Tomoko Semba (Japan Foundation, National Adviser)

Atsuko Tsukamoto (Massey University, Albany)

Hye-Young Lim (Epsom Girls)

Apologies:

Karen Ashton (Massey); Brenda Bell (AsiaNZ); Fumiko Nishimura (University of Waikato);

Edwina Palmer (Victoria); Mitsue Tabata-Sandom (Victoria); Toshi Taniwaki (IPC); Toshi

Yamauchi (Massey); Midori Kagawa-Fox (Waikato).

1. Appointment of Chair and minute-taker for meeting.

Chair: Penny Shino Minute-taker: Adele Scott

2. Brief report on symposium December 8-9, 2012 (P. Shino)

2.1 Background to today's meeting

Penny Shino welcomed everyone and gave a summary of December's symposium for the benefit of those present today who had been unable to attend. Penny emphasised the valuable input of Professor Yasuhiro Tohsaku of the University of California and Dr Hyogyung Kim of the Japan Foundation, Sydney. In addition, there were eight papers presented which were full of innovative ideas and strategies. The purpose of the symposium was to create possibilities for networking as tertiary Japanese educators, to take account of new technologies, and globalisation. Valuable guidance was received from Tohsaku sensei regarding the necessity for creating an association, to ensure articulation between sectors and to be strong advocates for Japanese language education in New Zealand. Tohsaku sensei had urged us to make the most of our network and to take ACTION. (A full report is available from Penny for those interested in a copy).

2.2 The purpose of today's meeting is to take that next step and make some decisions. Firstly, as an advocate for the tertiary sector Penny asked if we were happy to be a committee for now rather than getting too formal. JR responded that we need to be able to advocate on behalf of tertiary educators –to advocate to other universities, about our financial situation, the quality of Japanese language education; to NZQA (regarding NCEA) and so on. He suggested we create a wish-list of what we could do.

2.3 Organisational structure A short discussion followed about implications of being an Incorporated Society (can elicit subscriptions from members), a Charitable organisation (donors have tax benefits), and other formal structures that would be required (e.g. Constitutions and paid up membership):

NZALT (New Zealand Association of Language Teachers) is an incorporated society with constitution, paid membership, regional officers.

TLANZ (Tertiary Language Association of NZ) formerly PELAG: the national languages network - some funding was available for collaborative teaching across institutions –seeding budget was available for 2-3 years. NZ University Deans have recently discussed the national languages network. TLANZ is an informal committee without the structure of an association. Meets 2-3 times per year. Advocates for language learning – recently contributed to the Royal Society paper.

DECISION:

It was agreed that for the moment we would have an Executive Committee with representation from 'membership' and links to wider networks. This Executive Committee would oversee the activities of the group and there would be no further structure at this point.

3. Results of survey (A. Scott)

As per document previously circulated, Adele reported on the views of the 31 respondents (18 had attended the symposium and 13 had not). All symposium attendees had received the full results from both groups a couple of months ago. The document simply summarised key points across the two groups.

The following points were reiterated:

Respondents rated the importance of 11 activities for the new organisation to consider. All 11 activities were considered important although the three which were considered most important were Advocacy and Promotion; an Agreed statement of the benefits of learning Japanese; and Networking.

4. Decision on name of organisation, membership of executive committee, officer roles, general membership, financing of activities.

4.1 Discussion about our name:

Is this group just for tertiary teachers? Or other sectors? (Harumi – reminding us of the need to link to other sectors) links to NZAJLT? NZALT? Caution regarding joining the global network in the future - only one per country allowed.

Masa has a list of titles of other countries which belong to global network (e.g. Japanese studies)

Mission statement /Aims will clarify purpose regardless of whether 'tertiary' in the title or not. We are about advocacy – voice of tertiary Japanese Studies educators to government and vice chancellors etc

DECISION

Not to mention *tertiary* in the title but our purpose will be to support and advocate mainly regarding tertiary Japanese. As long as we keep talking to each other !!

Discussion about the importance of including cultural, historical, linguistic aspects in the title – could use **Japanese Studies Aotearoa-New Zealand** as a more inclusive title. Demonstrates different roles of NZALT and new association. Could also mean that we have opportunities to apply for funds from wider sources.

DECISION

To use **Japanese Studies Aotearoa-New Zealand (JSANZ)** as the name of our group.

4.2 Membership of Executive Committee (including initial roles):

Representation from all tertiary institutions of New Zealand with strategic links and regular communications with AsiaNZ; NZJEP; Japanese Embassy of New Zealand and two Consulate Offices in Akl/Chch; TLANZ; NZALT and other bodies as they come to light or as the need arises.

Discussion ensued about the need for secretarial/co-ordinator support. Adele Scott to take on this role with a contract to follow for specific tasks/hours.

DECISION

Main meetings to include representation from the 14 institutions listed below:

1.	University of Auckland	TBC
2.	University of Waikato	TBC
3.	Massey University	Penny Shino
4.	Victoria University	TBC
5.	International Pacific College	Toshi Taniwaki
6.	Christchurch Polytechnic Institute of Technology	Yoshi Holmes
7.	New Zealand Association of Japanese Language Teachers	Jo Barber
8.	Auckland University of Technology (AUT) /Unitec	Dallas Nesbitt
9.	University of Canterbury	Masa Ogino
10.	University of Otago	JR 'Ringe' Hayashishita
11.	National Adviser for Japanese	Tomoko Semba -current Akiko Harada –from August
12.	Sasakawa Fellowship Fund for Japanese Language Education	Naomi Collins
13.	Social Scientist? -to reflect the wider interests in promoting Japanese studies	TBC
14.	Admin support role / co-ordinator	Adele Scott

DECISION

Roles agreed to as below, with specific job descriptions to be negotiated.

Role		Initial tasks
Co-Chair	Penny & Dallas	<ul style="list-style-type: none"> • applications for funding • kick-starting writing of aims/objectives/key goals and actions for feedback from Executive committee and eventual consultation with wider membership • co-opting as appropriate
Support role/co-ordinator	Adele	<ul style="list-style-type: none"> • record early activities of JSANZ • other duties as negotiated in contract
Japanese language support for co-ordinator	Masa	As the need arises
Treasurer	Massey University	The Sakura network fund resides with Massey so support to be sought from Massey to manage

		funds
Website manager	Dallas	To work with web developer to establish our web presence
Marketing/PR/ media manager	TBC	Advice regarding launch

4.3 General membership

The general membership of JSANZ will consist of all educators of Japanese language and studies at tertiary level in New Zealand. This general membership (or wider group) is represented by the executive committee. Each executive committee member will in turn be responsible to report back to other educators of Japanese in their own institutions. The JSANZ website will also be used to communicate with the general membership.

4.4 Financing of activities

Main source of funding to date and impetus for first symposium = the Sakura Network. The Sakura Network is a Japan Foundation system established to link Japanese language organisations around the world. Made up of about 130 institutions worldwide, Massey University is the only NZ university represented and was nominated by the Embassy of Japan, NZ in 2011 (<http://www.jpf.go.jp/e/japanese/network/>). Funding is separate from the usual Japan Foundation funding. E.g. funding for a website –budget needs to be carefully itemised and requested/ justified. Timeline for funding from JF- Sakura network – apply in Dec, available from following April if approved).

Other sources discussed:

- Toyota Foundation – for specific events
- Benesse Holdings Inc (<http://www.benesse.co.jp/english/>)
- Sumitomo Group (NZ office linked to Australia - <http://www.sumitomocorp.com.au/>)
- (Tomoko Kado-Dallow has a contact in this corporation)
- Daiken (<http://www.daiken-nz.com>) a Canterbury- based company has helped Japanese language teaching in CHCH in the past (Yoshi Holmes has contacts)
- Sasakawa Fellowship Fund for Japanese Language Education (SFFJLE) – we are fortunate to have programmes co-ordinator, Naomi Collins on the Executive committee of JSANZ. Naomi will be able to determine how, when to approach the SFFJLE management committee for support. (Currently Penny, Jo and Adele also on SFFJLE management committee).

5. Establishment of website

Dallas to seek quotes for funding of the JSANZ website as a single project. Once funding is secured content and tools available can be determined. Other relevant websites to be consulted e.g. Language and Culture as a Network Australia (LCNAU) website regarding the principles, goals and activities.

6. Press release

Executive committee to aim for a launch during International Languages Week (19-23 August 2013) if possible.

Discussion about need for a marketing/ PR person to help with this will be dependent on funds.

Discussion/brainstorm about who we are, what we stand for followed, covering:

6.1 Aims /Vision statement, objectives

- Advocacy, network and articulation (fostering links) are some of our key priorities: See TLANZ/ LCNAU. See wording from LCNAU: <http://www.lcnau.org/>:
LCNAU connects tertiary languages educators across Australia to strengthen the sector through advocacy, collaboration, research and support
- To represent and advocate nationally for the study of Japanese language and Japanese at the tertiary level.
- To improve the experience and make opportunities for students
- For the benefit of New Zealand
- To raise awareness of benefits/ importance/ profile of Japanese/Japan to New Zealand
- Enable intercultural understanding
- Advantages obtained cognitively
- Recognise the importance of Japanese studies for all New Zealanders
- Advocacy – voice of tertiary Japanese Studies educators to government and vice chancellors etc
- We need to be able to advocate on behalf of tertiary educators –to advocate to other universities; financial situation; quality of Japanese language education; NZQA (regarding NCEA). Create a wishlist (JR)

6.2 Press release will come out of AIMS etc..other thoughts about this:

- H-JAPAN (<http://www.h-net.org/~japan/>) is a list-serve for anyone with an academic and or professional interest in Japanese studies. It's a sub-group of H-Net Humanities & Social Sciences Online. 'H-Japan is an international, nonpartisan electronic discussion group. It provides scholars, graduate students and professionals a free daily forum to discuss Japanese history, culture, religion, and society, including contemporary political, diplomatic, security, and economic issues.'
- It's also an excellent place to make announcements (eg about JSANZ's 'birth') to an international audience.Link to Japan Foundation
- Once released put link on TLANZ/ LCNAU/NZALT websites
- Link to Royal Society
- Angle - An unusual organisation? first time for tertiary teachers of Japanese to come together as voice for Japanese language teaching/ learning /
- IMPORTANCE of Japanese language/studies to vocational goals (cfr CPIT/ AUT / conjoint degrees)

- Law office employee: Japanese student successful because he could master a difficult language (Wayne)
- We are a referral body -be mindful that we need to be clear about what we can and can not do (Adele)
- Employ a media consultant to help with the press release

7. Possibility of future participation in the Global Network in the Society for Teaching Japanese as a Foreign Language (M. Ogino)

Based on separately circulated document:

Medium term goal for JSANZ: Joining Global Network and J-GAP

NZ has high number of students studying Japanese –other countries which belong to J-GAP also have high number. NZ and indeed JSANZ should be looking to join J-GAP especially to help with articulation. To be eligible to join J-GAP we need to work towards:

- demonstrating our activities
- making presentations on behalf of our group (at conferences/symposia)
- running our own meeting/symposium - 2015
- J-GAP project is based on the Japanese Language standards & the CEFR aimed at enhancing articulation between institutions and sectors teaching Japanese globally
- Harumi + Masa volunteered to keep the idea of presenting a panel at the **2014 ICJLE** Sydney conference in front of the JSANZ. Panel could focus on primary/secondary/tertiary Japanese articulation issues – made up of 3 papers. For more information on this conference

Further information

J-GAP Tohsaku sensei's wiki: <http://j-gap.wikispaces.com/>

ICJLE Conference 10-12 July, 2014 icjlesydney@gmail.com (JSAA to be the hosts www.jsaa.org.au)

8. Australian Japanese Language Speech Contest (T.Semba, M.Ogino)

Based on separately circulated document:

Short term goal to run a Tertiary Japanese Language Speech competition

Background: NZ representatives have won the school competition in Australia before. However as there has been no selection process in NZ for tertiary students, there have not been any entrants from NZ in the Australian tertiary section before, hence the proposal to run our own with a view to sending a contestant to the Australian competition.

Feedback on Masa's document:

- Title: *JSANZ Tertiary Japanese Language Speech Contest 2014 (with logo explaining what JSANZ stands for)*
- Number of candidates- ok with this
- Contestant's background language is not Japanese (parents/ caregivers not first language speakers)
- NZ school background (might include international students who have had 3 years in NZ secondary school) – discussion about whether this would be too limiting for entrants.

- 300 contact hours if also did Japanese at high school
- Prizes – Open Beginner division - may be invited to attend the Australian competition (for 2014 JF Sydney to cover expenses –we don't know how long this support will continue so can't promise that someone will go). 2nd/3rd place getters could go if 1st place getter not available. Participation in the Australian competition is not guaranteed after 2014, therefore there needs to be other prizes for NZ students who don't get the top prize.
- Prizes - funds from Sasakawa /JF/ NZJEP ? **NB NZJEP funding requests close July 31st 2013**
- For the NZ competition increase the Q and A value from 5% to higher (10%)?
- Guidelines for questions to candidates from lecturers e.g. Open-ended, straight forward questions, not seen by candidates prior to competition
- Judges – if you teach at third year, or are entering no candidates, you might asked to be a judge
- Timeline – some discussion about timing –possible for universities to select any time prior to these dates.
- Aim to complete proposal by end of September

Decision:

Sub-committee to manage the competition (Masa to chair –with Naomi and Toshi Yamauchi)

A short discussion about existing university speech competitions/festivals followed. Auckland has a strong history of competitions. This discussion highlighted the need for better sharing of information about programmes/opportunities.

9. Any other business

9.1 Conferences:

JSANZ members could attend/present/observe at the following conferences:

NZ Asia studies conference: Auckland Nov 22-24

Could use this conference as a chance to get together? May be too difficult?

NZALT 2014: Palmerston North 6-9 July (<http://nzalt.org.nz/conference/>) Japanese section convenor Mrs Junko Bracefield.

ICJLE 2014: Sydney July 10-12 (see above discussion)

9.2 Sasakawa report on Japanese Language Education has been released to the management committee who will talk with the writers on 2 August before releasing final document. Japanese numbers at tertiary level has dropped 45% since 2005.

9.3 Possible issues:

What's on top? What are we going to do about it?

How can we give each other support?

What can we offer each other?

- Are there benchmarking possibilities? what about the Japanese Standards?
- As a result of restructuring Waikato graduates (who have less contact with lecturers) are no longer accepted as postgraduates at Auckland.
- Victoria University – loss of contact hours

Decision

Executive committee could call for special meetings to deal with specific issues as they arise e.g. Inter-university/ inter-programme articulation

9.4 Priority activities until end of 2013:

9.4.1. What does each university offer? Sharing information (CHECK Sasakawa report for template)

What are the programme structures?

What is offered at each level?

What are the research areas?

Adele to co-ordinate, collect and collate information from each 'member' institution –by end of July.

9.4.2. Graduate profile of tertiary education students -collect stories from institutions –and compile – what kind of future do I have? (Adele to co-ordinate and start process by end of July)

9.4.3 Timeline

- Minutes of this meeting (Adele –within a week to Penny and Dallas)
- Apply for website funding (Dallas –by end of July)
- Set up Wiki (Adele –by end of June
<http://japanesestudiesaotearoanz.wikispaces.com/>)
- Survey regarding programmes at JSANZ member institutions (Adele –by end of July)
- Graduate profiles -begin a process (Adele –by end of July)
- Aims/objectives/ goals (Penny, Dallas to liaise)
- Contract for Adele (Adele to liaise with Penny, Dallas)
- Launch: 19-23 August ILW –Launch of JSANZ – and front web page? Where to LAUNCH? WHO ATTENDS? (Dallas and Penny)
- Full Website launch – beginning of 2014 (Dallas and Penny)

10. Next meeting

No funds to support a gathering such as today however if a need arises, Executive committee could approach individual institutions for support to attend.

Meeting closed at 5.20pm with thanks to Harumi sensei for organising the venue.

